


How to Enroll at Holmes CC

1. Go to the Holmes CC website www.holmescc.edu and click on **ENROLL NOW**.



2. The *ENROLL NOW* page will be displayed.
 - If you do not know your **My Holmes Portal Username and Password**:
 - Click on **Start Here**.
 - Enter your *Social Security Number, Date of Birth, and Select the Term*.
 - Click *Submit*.
 - If you know your **My Holmes Portal Username and Password**:
 - Click on **Log In**.
 - Enter your Username and Password and click *Login*.
 - Select a Term and click *Continue*.
3. Please follow the instructions on the next page.
 - If you receive the message ***You currently do not have an application on file***,
 - Click on  to proceed with your application.
 - Click on the link **Click Here** next to **Create your Login ID and PIN**.
 - Create a Login ID (up to 9 alphanumeric characters) and PIN (must be 6 numeric characters) and Verify PIN.
 - Enter Your Cellphone Number. A one-time verification code will be texted to the number you provide. You will be prompted to enter this code upon selecting Login.
 - Enter your Verification Code to continue.
 - Click on New to create a new application under *Applications in Progress*.
 - Complete the application.
 - If you receive the message ***Your application is not current***, read and follow the instructions to complete and submit a new Admissions Application.
 - Log in to **My Holmes Portal**.
 - Click on *Academics/Career Technical* icon.
 - Click on **My Student Profile** in the *My Student Information* section.
 - Click on **Update Admissions Application** under *Additional Links* (scroll to bottom to locate).
 - Click one of the options under *Applications in Progress* (New or Registration Term).
 - Complete the application.
4. After you have submitted your application:
 - If your Admissions Application was not successfully completed:
 - You will receive the **Errors!** message.
 - Please contact the Admission's Office for assistance to resolve issues.
 - ✓ Goodman (662) 472-9073
 - ✓ Grenada (662) 227-2328
 - ✓ Ridgeland A-K (601) 605-3309
 - ✓ Ridgeland L-Z (601) 605-3308

- If your Admissions Application was successfully completed:
 - You will receive the **SUCCESS!** message.
 - Please complete this next step.
 - Click on **Enroll Now**.
 - Enter your *Social Security Number, Date of Birth, Select the Term*, and click *Submit*.
 - When prompted to choose your campus, *Select Campus*, and click *Update Campus*.
 - The **Enroll Now** page will be displayed.
 - Verify the information below:
 - ✓ In Section 1, please check on any items that are marked with **X** (Incomplete).
 - ✓ In Section 2, please review the information for Financial Aid.
 - ✓ In Section 3, if you have NOT completed orientation, click the *Orientation* link to continue.
 - ✓ In Section 4,
 - ❖ If your advisor has NOT yet been assigned, please allow two (2) school days for Holmes CC to assign your advisor. Check **ENROLL NOW** for updates.
 - ❖ If your advisor has been assigned, complete the **Advising Request Form** in Step 2.
 - Option 1: For Web Meeting Advising*, provide three (3) available appointment times for your advisor and wait for your Zoom Meeting Invitation.
 - Option 2: For Email Advising*, please allow two (2) school days after receipt of your request for your advisor to respond. Check your My Holmes student email account for the *Alternate Pin Report*.
5. When you receive your *Alternate Pin Report*, you are ready to **Create My Schedule**.
- Print your *Alternate Pin Report* from your student email account or from **Enroll Now** page Section 4 Step 1.
 - Log in to **My Holmes Portal** to create your class schedule using the list of suggested classes on the *Alternate Pin Report*. For instructions, click on the link [How to Create My Schedule](#) from the **Enroll Now** page Section 4 Step 2.

Note: To access your information in the **My Holmes portal**, click on **MyHolmes** from the Holmes website at www.holmescc.edu.

- If you know your *User Name* and *Password*, log in.
- If you do not know your *User Name* and/or *Password*, click on **Set/Reset Password**.
 - Enter the **MyHolmes User Name** (provided at the top of the **Enroll Now** page).
 - Enter your *Social Security Number*.
 - Create and enter your *New Password* (must be alphanumerical).
 - Re-enter your password to *Confirm Password*.
 - Click on **Submit Answers**.
 - Click on **Return to login screen**.
 - Enter your *User Name* and *Password*, log in.

