

# *Using a Virtual Computer*

## **Saving Files:**

**Important:** Files on a virtual computer may not be accessible to you once you log off. It is important that you save per the instructions below and then delete.

You can save your files to your Google Drive or Dropbox.

Or

You can save the file to the DESKTOP (to make it easier to locate)  
Then open your email in My Holmes and attach the file and send it yourself and your instructor if needed.  
Next, delete the file from the DESKTOP