

Holmes Community College

Goodman * Grenada * Ridgeland

Department of Public Safety

MISSING STUDENT PROTOCOL

Holmes Community College is committed to the immediate response and investigation to any student that becomes missing. Any person whom believes a student to be missing from the Holmes Campus as a result of foul play or incident or missing for more than 24 hours should immediately report the student missing to the College Police Office located at their facility. The College Police is the designated FEDERAL MISSING PERSON COMPLAINT RECEIVING AGENCY. The College Police will conduct an investigation into the matter and upon substantiation that a student is missing notifies as appropriate the following College Officials: The Campus Chief of Police, Director of Public Safety, Chief Student Services Officer, District Student Services Officer and the Office of the College President. The College Police will also notify the Municipal and County Law Enforcement Agencies in the area around the location of the college from which the student is missing as quickly as possible to begin Mutual Law Enforcement Operations to locate the student.

The College Police will assign the Missing Student Report to the designated investigator at the appropriate Campus or Center Police Operations Center.

Failure to report a Missing Student to the designated reporting authority is a violation of federal law.