



GED Candidate's Code of Conduct
Holmes Community College

1. All personal items brought into the testing room will be placed on a table in the front of the room in your view.
2. I understand that I will not be allowed to bring a cell phone and/or beeper into the testing room where the GED Tests are being administered.
3. No one is to have personal items around their seats. This includes coats, purses, etc.
 - a. It is recommended that you leave personal items in your car.
4. Be on time for the date of testing. The GED Examiners will advise you of the arrival times.
5. NO tobacco products will be allowed in the testing room.
6. The GED Tests shall be administered in accordance with good testing procedures and under favorable conditions.
7. Because the tests are timed, a wall clock will be clearly visible to all candidates.
8. We will advise you each time when you have 10 minutes left on a test.
9. Before the administration of the tests, the GED Examiner will identify the location of the rest rooms and water fountains.
10. Candidates cannot leave their assigned seat nor leave the room until all candidates have completed the test, and the tests have been checked in by the examiners.
11. You will be allowed to take a break between sub tests at which time you may stand, go to the restroom, or get water.
12. The GED Examiners may often circulate around the room during the test. Also, he/she will collect all pencils, scratch papers, pens, tests, answer sheets, and calculators prior to your dismissal. The calculators will be collected after Part I of the Math Test.
13. You will be required to check and examine your demographic folder and all answer sheets for proper bubbling and coding of information prior to your dismissal.
14. A seating chart has been developed, and we will show you where to sit.
15. Every GED Candidate has three chances during a calendar year to pass the GED test.
16. Every GED Candidate will view the Math video prior to their first administration of the GED Math Tests.
17. If a candidate possesses a cell phone in the examination room, the test will be collected and voided. The candidate will not be allowed to take the GED Exam at any testing center in our state for 3 months.
18. I understand that if I write in a test booklet, I will be responsible for the full replacement cost of that test and I will not be allowed to test at any other GED Testing Center until the full replacement cost has been collected. Furthermore, all GED Testing Centers will be notified and my name will be FLAGGED in the system to prevent any testing until the fee is collected.
19. Ask the GED Examiner(s) if you have any questions.

Please sign below to indicate these items have been explained to you.

GED Candidate Signature

Date